

EMPLOYMENT CERTIFICATE

Certified that Sri./Smt. ....  
S/o., D/o, W/o. .... of ..... house  
..... Town / Desom ..... Village  
..... Taluk ..... District, now residing at  
..... House ..... Town / Desom  
..... Village ..... Taluk  
..... District, is a permanent / temporary / officiating / acting / provisional  
.....(designation) of .....  
Society/Bank

DETAILS OF HIS / HER SERVICE AS UNDER

- 1. Date of birth .....
- 2. Date of entry into service .....
- 3. Date from which continuous service being .....
- 4. Date of retirement .....

DETAILS OF HIS / HER PAY ETC., ARE AS UNDER

Scale of Pay.....		Recoveries :	
1. Basic pay	Rs.....	a) Provident Fund	Rs.....
2. Dearness Allowance	Rs.....	b) L.I.C. Recoveries	Rs.....
3. H.R.A.	Rs.....	c) Income Tax	Rs.....
4. Compensatory allowance	Rs.....	d) Loan Recoveries	Rs.....
5. Other allowances	Rs.....	i.....	Rs.....
6. ....	Rs.....	ii.....	Rs.....
7. ....	Rs.....	iii.....	Rs.....
		e) Other recoveries	Rs.....
		i.....	Rs.....
		ii.....	Rs.....
<hr/>		<hr/>	
Total Rs..... (A)		Total Rs..... (B)	
<hr/>		<hr/>	
Net Salary (A)– (B) = Rs.....			

Place :  
Date : [Office Seal]

Signature of employee

Signature  
Name and designation  
of the president / Secretary

AGREEMENT FOR RECOVERY FROM PAY

I ..... (name in full).....  
(designation & Office/Department), hereby agree that in case of default of payment of monthly Instalment in connection with the Agreement, entered into by me with The Meenachil Taluk Co-operative Employees' Co-operative Society Ltd; No. K. 665, Pala, monthly recoveries of such amounts as may be fixed by the Society from time to time may be made from my salary, gratuity, P.F. and all other allowances at source.

Place..... Signature of the employee

Date..... I agree to effect the above recoveries

Signature of the President / Secretary

Date..... (Office seal)